**Non-NHS Fees and Charges**

It is important to understand that many GPs are not employed by the NHS;they are self-employed and they have to cover their costs - staff, buildings,heating, lighting, etc. - in the same way as any small business. The NHS coversthese costs for NHS work, but for non-NHS work, the fees charged by GPscontribute towards their costs.

The Government’s contract with GPs covers medical services to NHSpatients, including the provision of ongoing medical treatment. In recentyears, however, more and more organisations have been involvingdoctors in a whole range of non-medical work. Sometimes the only reason thatGPs are asked is because they are in a position of trust in the community, orbecause an insurance company or employer wants to ensure that informationprovided to them is true and accurate

BMA suggest fees for non-NHS work which is not covered under GP’s NHS contract, to help GPs set their own professional fees. However, the fees are guidelines only, not recommendations, and a doctor is not obliged to charge the rates suggested. The BMA recommends that GPs tell patients in advance if they will be charged, and how much. It is up the individual doctor to decide how much to charge. Surgeries should have lists of fees available for patients.

Please note:

* Not all documents need a signature by a doctor, for example passport applications. You can ask another person in a position of trust to sign such documents free of charge.
* For Passport and naturalisation applications a GP has to have known the patient or in the case of child the parents for a certain period of time. The GP has the right to refuse if he/she has not known the patient for the defined period of time or if he/she feels they would not be able to recognise the child from the photograph.
* Do not expect your GP to process forms overnight: urgent requests may mean that a doctor has to make special arrangement to process the form quickly, and this will cost more. Please be aware that some reports may take more time, as the doctor might have to check the patient’s entire medical records. Carelessness or an inaccurate report can have serious consequences for the doctor with the General Medical Council (GMC) or even the police.
* By law you are entitled to self certify sickness up to 7 days.
* Current BMA recommendations are fee matched to a rate of £266 per hour.

**Non- NHS Fees and Charges**

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| **Medical Examinations** | | |
| HGV /LGV / PSU / PCV /COACH/ BUS / TAXI including full medical and report | £120.00 | |
| Elderly Driver Report ( without examination) | £45.00 | |
| Elderly Driver Examination and Report | £65.00 | |
| Pre-Employment Examination and Report | £110.00 | |
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| **Access to records under Data Protection Act 1998** | | |
| To view records only | £10.00 | |
| Manual records or combination of manual/computerised records | £10.00 for access  £0.40 per sheet up to a maximum of £50 | |
| Computerised records | £10.00 | |
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| **Certificates and Forms** | | |
| Passport and Naturalisation Form | | Adult £30.00  Child £15.00 |
| Letter re fitness to exercise | | £25.00 |
| Fitness to travel letter (no medical) | | £30.00 |
| Fitness to travel (with examination) | | £65.00 |
| Shotgun Licence | | Fee on asking |
| Seat belt exemption | | £70.00 |
| Freedom from infection certificate | | £25.00 |
| Driving licence countersignature | | £25.00 |
| Private sick note (any sick note within the first 7 days is private) | | £25.00 |
| Letter to airline regarding medication etc. | | £25.00 |
| Short letter to Bank / Building Society / Housing / Council | | £25.00 |
| Cancellation of holiday claim form | | £30.00 |
| To Whom It May Concern standard letter | | £25.00 |
| Private Prescription | | £20.00 |
| Childminder (OFSTED health declaration form) | | £87.50 |
| Medical Insurance certificate (e.g. BUPA, PPA, PPP) | | £30.00 |
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| **Adoption and Fostering** | | |
| Adoption fees are usually paid by the prospective parent, sometimes by the adoption/fostering agency or authority. This needs to be established prior to your appointment | | |
| Form AH – Health assessment, Prospective Carer | £73.86 | |
| Form AH2 – Adult Health Update, Parent | £24.36 | |
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| **Overseas Visitors (those not eligible for NHS treatment)** | | |
| Private consultation (20 minutes) (costs of drugs and dressings will be additional) | £89.00 | |
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| **Vaccinations** |  | |
| Meningococcal (ACWY) | £29.00 | |
| Hepatitis B | £25.00 | |
| Japanese B Encephalitis | £81.00 | |
| Additional vaccinations on request |  | |

**Method of Payment**

We accept cash and cheques only. Cheques should be made payable to ‘The Castle Practice’ unless advised otherwise.

Payment for services provided to patients NOT REGISTERED HERE must be CASH ONLY.

Payment must be made in advance.

If you require any further information specifically related to fees charged for Non NHS services please ask at reception in the first instance.